

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   1
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 10/31/2022	4. REQUISITION/PURCHASE REQ. NO. REQ-538-22-000017	5. PROJECT NO. (If applicable)
6. ISSUED BY USAID/ESC (Barbados) Widey Business Park Widey St. Michael Bridgetown, Barbados, West Indies 00000	CODE 720538	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. 72053823Q00001	
		x 9B. DATED (SEE ITEM 11) 10/31/2022	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended.  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 0 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to respond to questions received and make a specific change to the solicitation.

The specific change to the solicitation can be found in the continuation page. Questions received can be found in Annex A to this amendment.

----CONTINUES ON THE NEXT PAGE ----

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Javier O. Castano	
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED

RFQ no. 72053823Q00002

**Amendment 0002 – CONTINUATION PAGE**

Specific Changes to the RFQ are as follows:

1. In ATTACHMENT 1 – STATEMENT OF WORK, section 3. STATEMENT OF WORK, sub-section A. Interventions to be conducted, **DELETE** point 3 in its entirety, and **REPLACE** it the following: with “3. Pilot listening exercises in four (4) select local areas which will be determined with the offeror’s input, but should include (1) rural, (1) urban, (1) peri-urban, and (1) indigenous community”.

--- END OF SPECIFIC CHANGES TO THE REQUEST FOR QUOTATIONS ---

**ANNEX A**  
**Amendment No. 0002**  
**Request for Quotation (RFQ) No. 72053823Q00001**

1. What software or program is recommended for recording and reporting of the information?

**Answer:** We do not recommend any particular software or program; offerors have the liberty to propose the program that they think will better suit our needs.

2. If the 44 communities are not identified prior to submission of proposal on Dec 30th. Advice on how one may go about identifying a realistic budget for the listening tour.

**Answer:** Offerors should plan and budget for activities using estimates that would allow for flexibility. It is expected that offerors would have a fair understanding of communities they would recommend, and the costs associated with travel to those communities. Be reminded that the payment schedule will be based on the agreed fixed price and not based on actual costs, therefore your budget needs to be realistic, reasonable, and allocable and inclusive of your organization's fee.

3. Will the pilot communities be counted among the 44 or are they additional to the 44?

**Answer:** Pilot communities (4) are included in the 44 communities.

4. Will the feedback to the communities and LG areas be carried out within the 7-month period or is it an open period after?

**Answer:** The feedback to communities will take place within the 7-month period.

5. Clarifying purpose and scope: Will the consulting team have access to the country level document and any available lessons learnt that have informed the proposed assignment. The USAID/ESC document is quite a high level one that, for example, doesn't clarify how resilience etc. is understood in the local country context?

**Answer:** This listening tour represents the first step in attempting to gain an understanding of the landscape for a broader local works program. As such, specific country level documents that may speak to this area, have not yet been developed. Notwithstanding, country-level documents related to governance are available here:

Resources:

- [Democracy, Human Rights and Governance Assessment for Guyana- 2021](#)
- [USAID/ESC's Regional Development Cooperation Strategy 2020-2025](#)
- Definition of Resilience: For USAID, resilience is the ability of people, households, communities, countries, and systems to mitigate, adapt to, and recover from shocks and stresses in a manner that reduces chronic vulnerability and facilitates inclusive growth.

6. The assignment is intended to support greater involvement of citizens in local governance and development - is this within the context of USAID funded initiatives, or directed towards broader institutional change at the sub-national level?

**Answer:** The program is intended to operate within the context of broader institutional change at the sub-national level. Notwithstanding though, wherever possible, synergies should be identified with existing USAID-funded and other related initiatives.

7. The document refers both to local governance and local government, what is the perceived role of local government in the assignment?

**Answer:** The Local Works program will operate within the Local Government framework and will seek to improve overall governance as an output of interactions between citizens and their locally-elected officials. This activity will collect data related to capacity gaps, needs, opportunities, resources, and good practices. This means there must be consultation, close collaboration and information sharing with local government bodies.

8. Please clarify how the 32 local governance and 12 indigenous communities' figure was derived, is this the result of some form of internal sampling that has already occurred?

**Answer:** The mission utilized statistical analysis to determine a representative number of Local Government Areas (LGAs) and Indigenous Villages/Communities for the listening tour.

9. Is there an indicative budget/ ceiling?

**Answer:** This would be a fixed-price contract; therefore, an indicative budget/ceiling can't be provided. Please note that this activity follows the simplified acquisition procedures found in [FAR part 13](#), therefore, the budget for the activity is not expected to be greater than the simplified acquisition threshold of US\$250,000.00.

10. Can USAID please share any guiding documents regarding the origins of this activity?

**Answer:** No documents related to the origins of the activity are available at this time.