

REQUEST FOR QUOTATION <i>(THIS IS NOT AN ORDER)</i>		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET ASIDE		PAGE 1 OF 19 PAGES
1. REQUEST NO. 72053823Q00001	2. DATE ISSUED 10/31/2022	3. REQUISITION/PURCHASE REQUEST NO. REQ-538-22-000017	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
5a. ISSUED BY USAID/ESC (Barbados) Widey Business Park Widey St. Michael Bridgetown, Barbados, West Indies 00000			6. DELIVERY BY (Date) 05/04/2022	
5b. FOR INFORMATION CALL: (No collect calls)			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)	
NAME Farah Canaan Lachapelle			9. DESTINATION a. NAME OF CONSIGNEE USAID/Barbados	
AREA CODE +18			b. STREET ADDRESS American Embassy Wildey Business Park St. Michael, Barbados BB14006	
TELEPHONE NUMBER 093-687709			c. CITY	
8. TO: a. NAME			b. COMPANY	
c. STREET ADDRESS			d. STATE	
d. CITY			e. ZIP CODE	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 12/12/2022 1600 Q			IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.	

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
0001	The United States Agency for International Development Mission in the Eastern and Southern Caribbean Region (USAID/ESC), is seeking quotations from qualified Guyanese local firms to organize, facilitate, analyze, and report on listening events, in accordance with the terms, conditions and specifications listed in the attached Statement of Work (SOW). The purpose of the activity is to gather feedback and impressions of Guyanese citizens' involvement in local governance and development as a means to measure local capacity initiatives and results.				

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations are are not attached

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE	
b. STREET ADDRESS					AREA CODE	
c. COUNTY			a. NAME (Type or print)		NUMBER	
d. CITY			e. STATE		f. ZIP CODE	
			c. TITLE (Type or print)			



USAID | EASTERN AND SOUTHERN CARIBBEAN

RFQ Number : 72053823Q00001
Issuance Date : October 31, 2022
Closing Date : December 12, 2022
Closing Time : 04:00 PM (EST)

Subject: Request for Quotation (RFQ) No. 72053823Q00001 Local Works Listening Tour in Guyana for the USAID/Eastern and Southern Caribbean Mission.

Dear Prospective Bidders,

The United States Government (USG), as represented by the United States Agency for International Development Mission in the Eastern and Southern Caribbean Region (USAID/ESC), is seeking quotations from qualified local firms to organize, facilitate, analyze, and report on listening events, in accordance with the terms, conditions and specifications listed in the attached Statement of Work (SOW).

The procedures set forth in Federal Acquisition Regulation ([FAR](#)) [Part 13 Simplified Acquisition Procedures](#) shall apply. USAID intends to award a Firm-Fixed-Price (FFP) Purchase Order payable upon the completion of deliverables as agreed in consultation with USAID/ESC. The period of performance will be approximately seven (7) months. The exact period of performance will be specified in the purchase order.

We request interested firms to submit a complete proposal package consisting of the following: (a) technical proposal that clearly addresses how the offeror intends to carry out the work described in the Statement of Work (SOW) and contains a clear understanding of the work to be undertaken and the contractor's responsibilities; and, (b) cost quotation.

USAID/ESC anticipates only one award under this RFQ. Issuance of this RFQ does not constitute an award commitment on the part of the USG. The USG reserves the right to reject any offer received in response to this request. The final award that results from this RFQ cannot be made until funds have been fully appropriated, allocated and committed through internal USAID procedures. USAID shall not be liable for any costs incurred by offerors in the preparation and submission of quotation packages. Please be advised that all interested parties are required to be registered in SAM before an award can be made (<https://sam.gov/content/entity-registration>). If you have never worked with USAID before, please also visit www.workwithusaid.org for additional guidance on registering as a partner.

All offers are due by 04:00 PM (EST) on December 12, 2022. Please submit the required information electronically to: dropportunities@usaid.gov with a copy to andiaz@usaid.gov and fcanaanlachapelle@usaid.gov. Any questions concerning this RFQ should be addressed to the same addresses by 04:00 PM on November 15, 2022.

Pre-Quotation Conference

USAID/ESC will organize a virtual pre-quotation conference. Interested parties may attend to discuss any questions or clarifications needed based on this RFQ. Details of this conference are provided below. If there is a change to the date and/or time provided below, those that confirm attendance will be notified. The change would also be announced on an amendment to this solicitation.

Date: November 18, 2022

Time: 10:00 am- 11:30 am (EST)

RSVP: Participants must register in advance, not later than 12:00pm (EST) on Thursday November 17, 2022, by emailing Ana Diaz (andiaz@usaid.gov) and Caribbean Opportunities (dropportunities@usaid.gov). Registered participants will receive the link to the platform for their connection.

Thank you for your interest in working with the USAID/ESC Mission.

Sincerely,

Javier Castano
Contracting Officer
USAID/Eastern and Southern Caribbean
jcastano@usaid.gov

- Attachments:
1. Statement of Work
 2. Submission Instructions and Guidelines; and Evaluation Criteria
 3. FAR Clauses

ATTACHMENT 1

STATEMENT OF WORK

USAID Eastern and Southern Caribbean - Local Works Listening Tour in Guyana

1. PURPOSE

USAID/Eastern and Southern Caribbean (USAID/ESC) seeks a short-term purchase order with a local consulting firm or local Non-Governmental Organization (NGO), local educational institution, or similar local organization in Guyana to help the USAID/ESC Mission organize, facilitate, analyze, and report on listening events. These listening events will include forums, focus groups discussions and individual conversations organized as listening events to gather feedback and impressions of citizens' involvement in local governance and broader development in Guyana. The learning from the listening events will inform a program supportive of a citizen-driven agenda that sees greater involvement of citizens in local governance and broader development. The Local Works listening tour will seek to identify the capacity gaps, needs, opportunities, resources and good practices at the local level through engagement with several stakeholder groups inclusive of the private sector. The ultimate aim being to build, through the broader local works program, local capacity via evidence-based initiatives, potentially producing results that may fall outside of the local governance space. This means therefore, that after consultations and review with participating communities across Guyana, there is a strong likelihood that issues not considered governance related (e.g. livelihoods, private sector initiatives) may emerge as priority areas and impact activity design moving forward.

USAID/ESC defines intentional and active listening as a deliberate act that signals an interest in learning and is the foundation for good relationships. Listening allows for unexpected responses and open-ended conversations, through an intentional, deliberative, and considerate process drawing upon local knowledge. Open listening enables one to show respect to another and creates space for dialogue. Drawing from other experiences, listening can be conducted through focus group discussions, individual conversations, and other types of respectful dialogue with local actors in diverse communities.

2. BACKGROUND

USAID/ESC (also referred to as: "the Mission") is one of the USAID Missions implementing a Local Works program. Through Local Works, USAID seeks to involve local organizations/ individuals/actors, identify and increase capacities of key actors and strengthen the capacity of communities to lead their own development. Under Local Works, the Mission will work with grassroots organizations to *promote a citizen-driven agenda for development* to achieve citizens' involvement in local governance and broader development priorities.

The Mission has a deliberate approach to Local Works design and implementation with a considerable focus on learning for Mission staff and local stakeholders. In line with this focus, the Mission is seeking to support a process of effective listening, as a foundation to establishing effective relationships based on mutual trust with local development partners.

The listening tour will be the first phase of a broader program, intended to support greater involvement of citizens in (local) governance and development. Under the broader program, the Mission aims to help citizens play a prominent role in governance and contribute to decisions related to the development of their communities and the country which includes engagement of private sector stakeholders at the local level. By strengthening local networks and developing feedback mechanisms that are inclusive of vulnerable population voices, those left farthest behind by development are expected to develop better access to government and be able to participate meaningfully in development processes. The Mission will learn from and work alongside local level, regional and national partners to create a more inclusive and sustained development path for citizens in Guyana. The Mission will help local actors to identify their needs, determine their own development solutions thereby fostering ownership and empowering these actors to support and promote a citizen-driven agenda for development.

This initiative supports USAID/ESC's Regional Development Objective (RDO) 2; "Community Resilience Strengthened" which helps to equip communities to reduce vulnerabilities by building opportunities for active citizen engagement in local governance and community development. The overarching goal of USAID/ESC's RDOS is to promote a safe, prosperous, and resilient Caribbean region that supports its vulnerable populations, withstands external shocks and promotes accountable institutions, economic development, and private sector-led growth.

3. STATEMENT OF WORK

A. Interventions to be conducted

The deliverables outlined below are expected to be performed by the contractor. The proposal must cover all costs of the listening exercises including participant, venue, travel and other costs, where appropriate. As currently planned by the Mission, the entire listening tour will have six phases, namely:

1. Orientation and planning workshop with the USAID/ESC Mission;
2. Finalization and approval of a work plan
3. Pilot listening exercises in three (3) select local areas which will be determined with the offeror's input, but should include (1) rural, (1) urban, and (1) indigenous community;
4. Team presentation and reporting of preliminary findings from pilot exercises;
5. Roll-out of the listening tour to approximately thirty-two (32) local government constituent areas and twelve (12) indigenous areas, which will be determined jointly between USAID/ESC and the contractor. These areas are to be representative of the country's cultural, political, socio-economic and ethnic diversity and are accordingly spread geographically. USAID/ESC requests that offerors propose the local areas which will be included. Consultations in indigenous areas should utilize local languages as far as possible and must include focus group discussions for youth and women.
6. Analyze what is learned from listening to submit findings and provide debriefing sessions (during and post-listening).

To conduct an effective listening tour, the Mission requires the Offeror's support to apply robust, open listening methodologies, receive guidance and recommended improvements during and after the pilot exercises as well as ensure constant feedback during the listening tour itself.

B. Deliverables

The contractor will be paid upon the completion of deliverables and must indicate the price for each deliverable in line with the proposed budget. The deliverables for this activity are:

1. Conduct a planning workshop with USAID/ESC no later than 15 working days after the activity implementation start date. The workshop will serve to refine the process for site selection and the pilot listening exercises, including methodology, draft reference documents, tools that will be used to collect, document, map information and reflect on listening sessions. This working session will also be used to discuss and plan for the development of an iterative systems map. Site selection should reflect the cultural, political, ethnic, administrative and geographic factors of the country. A workshop roll-out plan must be submitted and approved prior to roll-out.
2. Finalize and submit to USAID, no later than 8 working days after the workshop, a work plan informed by the planning workshop outlined in deliverable 1, including the methodology and criteria for 1) site selection; 2) focus group discussions; 3) the design of pilot and full listening exercises; and 4) an outline of an iterative systems map. Listening exercises should ensure the effective participation of youth (14 to 35 years), women, persons with disabilities and indigenous people. The work plan should also outline the activities that will be completed, the timeline associated with these activities, the resources that will be used and the primary parties responsible for each task.
3. No later than 15 days after approval of work plan by USAID/ESC, Conduct *four (4) pilot* listening exercises in select local government constituent areas and an indigenous area, determined in consultation with USAID.
 - a. These shall include (1) rural, (1) urban, (1) peri-urban, and (1) Indigenous community.
 - b. The Mission will observe and monitor the conduct of these pilot listening exercises.
 - c. The offeror/ contractor will facilitate a post-pilot debriefing session with their team and the Mission no later than 10 days following completion of the pilot listening exercises.
 - d. No later than 15 days after completion of all the pilot listening exercises, the offeror/ contractor will submit a report outlining observations and preliminary findings and make recommendations on how to refine the overall Listening Tour design and approach. USAID will review and provide feedback.
4. Design full listening tour rollout:
 - a. No later than 10 working days after approval of pilot exercise report and in consultation with the Mission, the offeror will; 1) reach out and collect information from local organizations/actors inclusive of private sector stakeholders; 2) use information from the planning workshop with USAID; 3) use findings and conclusions from the pilot exercises, to design a full listening tour; and 4) plan to use information collected during the listening tour to develop an iterative systems map outlining key stakeholders, relationships and networks that make up the local system of democracy and identifies sources of influence and accountability. This activity design should include methodology and guiding questions for the extended listening tour, as well as plans for analysis of findings. A plan for training of those charged with key roles in the conduct of the listening tour is also required.

- b. Consult continually with the Mission team to discuss ideas about the design of the listening tour, including timelines and other requirements.
 - c. Propose approximately 44 local areas comprising 32 local government constituent areas and 12 Indigenous areas for the listening tour.
 - d. No later than 10 working days after commencing full listening tour design, submit the final design and materials (presentations, reference documents, etc.) to the Mission for review and approval.
5. No later than 10 working days after approval of the listening tour design proposal, begin listening exercises in approximately 44 local areas that include but are not limited to participants from the following groups: youth (14 to 35 years), women, persons with disabilities, indigenous people and private sector stakeholders. Communities selected should reflect the cultural, political, ethnic and geographic diversity of the country.
6. No later than 20 working days after completion of roll out of the listening tour, analyze the information collected during listening exercises to provide findings and conclusions to allow a) greater understanding of challenges, capacities, key stakeholders, power dynamics and opportunities for development in communities; b) possible solutions to development issues, including support needed to help people address their challenges; c) how USAID can build stronger relationships, better collaboration and greater trust with participants; and d) how to build local ownership, not just of problems, but also of solutions. No later than 20 working days following analysis, submit and present to USAID the findings, presented in a user-friendly manner that provides summarized and detailed information collected (with full data sets as annexes), highlights and describes key findings using data visualization as far as possible. This submission will be considered a draft until approval by USAID/ESC (within 14 days) and should include a systems map outlining key stakeholders, relationships and networks that make up the local system of governance.

Learning questions USAID/ESC has prioritized include:

- Do citizens agree that citizen involvement in Local Governance and Development is a challenge?
 - Do citizens feel they have power of influence within their local government?
 - To what extent do citizens understand their level of influence?
 - What issues do citizens prioritize within their local government districts?
 - Do priorities differ among groups?
 - Who do citizens turn to when they want their needs addressed? (e.g., central government? regional? local? private sector?)
 - Do citizens know what their local governments should be doing for them? I.e: do citizens understand the scope of work for which local authorities are responsible?
 - How do elected officials communicate with the citizens on the ground?
 - Do roadblocks exist that prevent effective engagement and action?
 - What enablers exist that help facilitate effective engagement?
 - Are existing government structures interested in working with local community organizations? With USAID?
7. Provide a final debrief to the Mission on the findings of the listening tour activities no later than 21 days after completion and analysis.

8. No later than 21 days after completion and analysis, disseminate findings of the listening tour 1) to select stakeholders identified in consultation with USAID/ESC and 2) to participant communities, using these meetings to share findings and solicit feedback on the findings.

C. Key Requirements:

- The listening exercises – focus groups, forums, individual interviews- must be conducted in at least twelve (12) indigenous areas and thirty two (32) local government constituent areas (urban, peri-urban and rural) which are representative of the country’s political, cultural, socio-economic and ethnic diversity and are spread geographically.
- Participants may be from community groups, government entities, cooperatives, Non-Governmental Organizations (NGOs), Community Development Organizations, private sector bodies and other entities. Note that it is not a requirement that individual participants belong to any of these groups.
- Listening exercises within indigenous communities should use local languages as far as possible, utilizing interpreters which are identified/ trusted by the community. Consultations within indigenous communities should cater for focus group discussions with women and youth.
- The offeror/contractor will propose the duration of events for each local area as well as the criteria used to determine the duration and locality of each event, however this should reflect at least 2 days within each area visited.
- The contractor should ensure adequate staffing and team structures to accomplish all deliverables within stated timeframes.

4. TIMEFRAME AND PAYMENT TABLE

No.	Deliverable	Timeframe	Payments (%) - will be replaced with actual amount at award
1	Planning workshop with USAID/ESC.	No later than 15 working days after the activity implementation start date.	15%
2	Submission and approval of Work plan.	No later than 8 working days after the workshop.	6%
3	Conducting four (4) pilot listening exercises.	No later than 15 days after approval of the work plan by USAID/ESC.	9%
3.c.	Post-pilot debriefing session.	No later than 10 days following completion of the pilot listening exercises.	4%
3.d.	Pilot exercise report.	No later than 15 days after completion of the pilot	6%

		listening exercises.	
4	Initial Design of the full listening tour rollout	No later than 10 working days after approval of pilot exercise report	9%
4.d.	Final listening tour rollout design and materials.	No later than 10 working days after commencing full listening tour design	9%
5	Implementation of listening exercises	No later than 10 working days after approval of the listening tour design proposal.	9%
6	Analysis report: Findings and Conclusions from the listening exercises	No later than 20 working days following completion of listening tour.	11%
7	Final debrief to the USAID/ESC Mission	No later than 21 days after completion and analysis.	11%
8	Dissemination of the listening tour findings	No later than 21 days after completion and approval of analysis.	11%

Each deliverable report should be approved by the Technical Point of Contact appointed by USAID before payments can be processed.

The contractor will receive fixed payments upon receipt approval and acceptance by USAID of the deliverables.

C. Period of Performance

The period of performance will be approximately seven (7) months [the specific dates will be filled in at time of award].

[END OF STATEMENT OF WORK]

[END OF ATTACHMENT 1]

ATTACHMENT 2

SUBMISSION INSTRUCTIONS AND GUIDELINES

- a. The technical proposal must clearly address how the offeror intends to carry out the work. It should also contain a clear understanding of the work to be undertaken and the contractor's responsibilities. This submission should include;
 - i. the methodology/methodologies and tools that will be used to collect, document and map information for the listening exercise (including for forums, focus group discussions and individual conversations) and;
 - ii. a notional work plan that describes the work to be carried out.
- b. The technical proposal should include an organizational capacity statement detailing the organization's ability to perform the tasks outlined in this Request for Quotation (RFQ), as well as past experience performing similar tasks and demonstrating an adequate accounting system.
- c. All companies or organizations interested in this opportunity must be legally registered in Guyana and registered in the System for Award Management at www.sam.gov prior to award (<https://sam.gov/content/entity-registration>). If you have never worked with USAID before, please also visit www.workwithusaid.org for additional guidance on registering as a partner.
- d. The technical proposal, cost quotation, and cost narrative must be submitted electronically to the contacts indicated on the cover page. All submissions must reference the Request for Quotation Number.
- e. The maximum number of pages for the proposal (excluding curriculum vitae/resume for personnel) is ten (10) pages.
- f. Price quotations must be in US Dollars and accompanied with a narrative (no page limit) demonstrating the reasonableness of the proposed price. The contractor will be paid upon the completion of the deliverables at the price stipulated for each deliverable.
- g. All submissions must be in English, 12 point font, in Microsoft Word (technical) and Excel (cost).
- h. Offerors must submit a CV for each proposed personnel. This must include amongst other things, past participatory research conducted, or publications or any other evidence of capacity to implement the outlined activities. In short, the contractor must provide a brief description of team members including their classification (senior, mid-level, or experts), and their overall level of effort in the project.
- i. Quotations must be submitted before the closing date and time identified in the cover letter of this RFQ.

EVALUATION CRITERIA

Proposals will be evaluated using the best value acquisition procedure. Federal Acquisition

Regulation (FAR) 13.106-1(a) (2). “Best value” means the expected outcome of an acquisition that, in the Government’s estimation provides the greatest overall benefit in response to the requirement. Using best value acquisition methodology, price and other factors will be the basis for selection. The evaluation will be adjectival and rated according to the following descriptions:

- An Outstanding Quotation meets requirements and indicates an exceptional approach and understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.
- A Good Quotation meets requirements and indicates a thorough approach and understanding of the requirements. Proposal contains strengths which outweigh any weaknesses. Risk of unsuccessful performance is low.
- A Satisfactory Quotation meets requirements and indicates an adequate approach and understanding of the requirements. Strengths and weaknesses are offsetting or will have little or no impact on contract performance. Risk of unsuccessful performance is no worse than moderate.
- A Marginal Quotation does not clearly meet requirements and has not demonstrated an adequate approach and understanding of the requirements. The proposal has one or more weaknesses which are not offset by the strengths. Risk of unsuccessful performance is high.
- An Unacceptable Quotation does not meet requirements and contains one or more deficiencies.

Proposals will be evaluated against the following criteria:

- A. The extent to which the proposed approach, methodology and tools are clear, logical, well-conceived, and technically sound; reflects an understanding of the work to be performed as outlined in the offeror’s notional work plan; and demonstrates how its strategy or strategies align with the objectives and activities sought through this RFQ.
- B. The contractor must outline how the proposed education, qualifications, and experience of the proposed key personnel will allow the organization to successfully carry out the activities outlined herein.
- C. The extent to which the applicant’s track record demonstrates successful implementation of similar activities.

[END OF ATTACHMENT 2]

ATTACHMENT 3

FAR CLAUSES OF PURCHASE ORDER

The following are the clauses which apply to this solicitation and further awarding process:

This purchase order incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address (es):

<https://www.acquisition.gov/browse/index/far>.

EXECUTIVE ORDER ON TERRORISM FINANCING

The Contractor/Recipient is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the contractor/recipient to ensure compliance with these Executive Orders and laws. This provision must be included in all subcontracts/sub-awards issued under this contract/agreement.

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

NOTICE LISTING CLAUSES INCORPORATED BY REFERENCE

The following clauses are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE" contained in this document. FAR 52.252-2 contains the internet address for electronic access to the full text of a clause.

NUMBER	TITLE	DATE
FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1)		
52.203-18	PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS-REPRESENTATION	(JAN 2017)
52.203-19	PROHIBITION ON REQUIRING CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS	(JAN 2017)
52.204-7	SYSTEM FOR AWARD MANAGEMENT	(OCT 2018)
52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE	(OCT 2018)
52.204-18	COMMERCIAL AND GOVERNMENT ENTITY CODE MAINTENANCE	(AUG 2020)
52.204-19	INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS	(DEC 2014)

52.204-23	PROHIBITION ON CONTRACTING FOR HARDWARE, SOFTWARE, AND SERVICES DEVELOPED OR PROVIDED BY KAPERSKY LAB AND OTHER COVERED ENTITIES	(NOV 2021)
52.204-25	PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT	(NOV 2021)
52.209-2	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS - REPRESENTATION	(NOV 2015)
52.209-10	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS	(NOV 2015)
52.212-1	INSTRUCTIONS TO OFFERORS - COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES	(NOV 2021)
52.212-4	CONTRACT TERMS AND CONDITIONS - COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES	(NOV 2021)
52.212-5	CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES	(MAY 2022)
52.222-50	COMBATING TRAFFICKING IN PERSONS	(NOV 2021)
52.223-18	ENCOURAGING CONTRACTOR POLICY TO BAN TEXT MESSAGING WHILE DRIVING	(JUN 2020)
52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	(FEB 2021)
52.225-25	PROHIBITION ON CONTRACTING WITH ENTITIES ENGAGING IN CERTAIN ACTIVITIES OR TRANSACTIONS RELATING TO IRAN—REPRESENTATION AND CERTIFICATIONS	(JUN 2020)
52.232-1	PAYMENTS	(APR 1984)
52.232-39	UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS	(JUN 2013)
52.232-40	PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS	(NOV 2021)
52.233-1	DISPUTES	(MAY 2014)
52.233-3	PROTEST AFTER AWARD	(AUG 1996)

52.233-4	APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM	(OCT 2004)
52.246-4	INSPECTION OF SERVICES - FIXED-PRICE	(AUG 1996)
52.249-1	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE) (SHORT FORM)	(APR 1984)
52.249-8	DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)	(APR 1984)
52.249-4	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM)	(APR 1984)

A.I.D. ACQUISITION REGULATION (48 CFR CHAPTER 7) CLAUSES

NUMBER	TITLE	DATE
752.211-70	LANGUAGE AND MEASUREMENT	(JUN 1992)
752.225-70	SOURCE AND NATIONALITY REQUIREMENTS	(FEB 2012)
752.7005	SUBMISSION REQUIREMENTS FOR DEVELOPMENT EXPERIENCE DOCUMENTS	(SEP 2013)
752.7006	NOTICES	(APR 1984)
752.7013	CONTRACTOR-MISSION RELATIONSHIPS	(OCT 1989)
752.7025	APPROVALS	(APR 1984)

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) FULL TEXT CLAUSES

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/browse/index/far>.

(END OF CLAUSE)

52.204-24 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (NOV 2021)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it "does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument" in paragraph (c)(1) in the provision at [52.204-26](#),

Covered Telecommunications Equipment or Services—Representation, or in paragraph (v)(2)(i) of the provision at [52.212-3](#), Offeror Representations and Certifications-Commercial Products or Commercial Services. The Offeror shall not complete the representation in paragraph (d)(2) of this provision if the Offeror has represented that it "does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services" in paragraph (c)(2) of the provision at [52.204-26](#), or in paragraph (v)(2)(ii) of the provision at [52.212-3](#).

(a) *Definitions.* As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition.*

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(d) *Representation.* The Offeror represents that—

(1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds "will" in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It does, does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds "does" in paragraph (d)(2) of this section.

(e) *Disclosures.*

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded "will" in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded "does" in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

**52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES-
REPRESENTATION (OCT 2020)**

(a) *Definitions.* As used in this provision, "covered telecommunications equipment or services" and "reasonable inquiry" have the meaning provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(c)

(1) *Representation.* The Offeror represents that it does, does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(2) After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it does, does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services.

(End of provision)

**52.209-11 REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX
LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL
LAW(FEB 2016)**

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, the Government will not enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

[END OF ATTACHMENT 3]

[END OF RFQ]